



Erle Rivers High School- School Advisory Council

Tuesday September 17th, 2019– ERHS- Room TBD @ 5:30pm

Attendance: Bobbie Garber (President), Stephanie McNeely (Treasurer), Barb Arend (Principal), Mandy Court, Vicki Losey, Rachelle Miller

Recorder: Rachelle Miller

| Topic | Points |
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| <p>1. Call to order @ 5:37 pm</p> | <ul style="list-style-type: none"> Review of Agenda and Motion to Accept made by Vicki Losey, 2nd Mandy Court |
| <p>2. Reports</p> | <p>Financial:</p> <ul style="list-style-type: none"> Previous Fiscal Year Financial Statements Current account balances as of August 7, 2019 CASH- \$7292.95 GIC- \$6953.44 Full Financial Report will be attached. ERHS did not receive \$2000 for field trips from the Hot Lunch Account as approved at last meeting. Mandy makes a motion to pay the school \$2000, 2nd Vicki Losey Vicki accepts Treasurer’s Report as presented. Motion made to dissolve the Treasurer’s position and transfer all Funds to the ERHS Booster Club. Motion made by Mandy, 2nd by Vicki <p>Executive:</p> <ul style="list-style-type: none"> Annual Report for previous school year 2018/2019 presented by Chair, Bobbie. She explained the report (see attached). Bylaw/Operating Procedure Amendments: <ul style="list-style-type: none"> II.Meetings <ul style="list-style-type: none"> c. Regular Meetings – A motion was made to reduce the minimum number of meetings per year from 6 to 4. Motion made by Mandy, 2nd by Vicki 9. Duties <ul style="list-style-type: none"> d. Treasurer |
| <p>3. Elections</p> | <ul style="list-style-type: none"> Dissolution of the current Executive, motion made by Vicki to dissolve the current executive. 2nd, Mandy. Election of New Executive Members: <ul style="list-style-type: none"> Chair- Bobbie Garber (motion by Vicki, 2nd by Mandy) Vice President- Terra McCulloch (Motion by Bobbie, 2nd by Mandy) Secretary- Vicki Losey (Motion by Bobbie, 2nd by Vicki) Members at Large- Mandy Court, Stephanie McNeely |

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| <p>4. Action Items</p> | <ol style="list-style-type: none"> 1) Chairperson: Notify School Division, in writing, of all new and returning Executive Members 2) Chairperson: Notify ASCA, in writing (form on ASCA website), of new Chair and contact information 3) Chairperson: Meet with principal 4) Vice-President: Arrange updating of website with new names and contact information (if needed) 5) Vice-President and or Chairperson: Source and distribute information on resources, support, training available for executive (if needed) such as ASCA, School Division, etc 6) Secretary: Provide summary (or draft minutes) of meeting to all members and interested parties |
| <p>5. Adjourn</p> | <p>Meeting Ended @ 6:00pm.</p> |
| <p>2. Next AGM Meeting</p> | <ul style="list-style-type: none"> • TBD 2020-2021 School Year |

School Council Annual Report

School: Erle Rivers

Reporting Year: 2018/2019

Executive:

- Bobbie Garber – **Chair**
- Terra McCulloch- **Vice Chair**
- Stacey Dietrich- **Secretary**
- Stephanie McNeely- **Treasurer**
- Barb Arend- **Principal**
- Vacant- **Teacher Representative**
- Vacant- **Student Representative**

Meeting dates:

Sept.17th,2018

Nov. 5th,2018

Jan.15th,2019

Mar.11th,2019

May 14th,2019

Date of First School Council Meeting of the Year: Sept.17th, 2019

School Council Activities:

This year was another year of learning for our School Advisory Council. Here is a list of some of the initiatives/ activities that we accomplished last school year:

- Created New Operating Procedures
- We continued with Hot Lunch/Concession every Wednesday. We had our previous chair Diana Snow resign at the end of the school year, but we have a new parent who eagerly stepped up to take over concession for the 2019/2020 school year. We welcome Mandy Court as Chair of the concession committee..
- Vicki Losey continues to be our Communications Officer and writes to the town news letter to keep the community involved and aware of any events. We hope to continue with Erle Rivers Delivers for the 2019/2020 school year.

- Spring Community Event- We ended up allowing the Booster club take over our community even which was a great one called Pasta for a Purpose and it was well received by the community.
- Two of our parents attended the ASCA AGM and Conference in Edmonton and they came back inspired.
- We continue looking into the possibility of combining the two schools within our community and creating a K-12 school.. We would like to continue to explore these options for the 2019/2020 school year with the support of the community members and horizon school division. This project has now fallen under our booster club committee as it was deemed fund raising for the potential combining and possibility of getting a bigger gym.
- For the 2019/2020 school year we would like to continue to create a warm and welcoming environment and help guide our principal. Another focus is really separating fund raising and advising. We will be dissolving the treasurer position from SAC and handing over our funds to the fund raising committee to help create this separation.
- We believe that communication is a huge part of success for our school to thrive so we will focus on helping the principal and staff of ERHS to create this for the 2019/2020 school year.

Financial Statement (attached)


School Council Chairperson

Sept. 17/19
Date

ERHS School Advisory Council

Profit and Loss

September 1, 2018 - July 31, 2019

| | | |
|-----------------------|-------------|-------------|
| Income: | | |
| Hot Lunch | \$12,855.15 | |
| Tournament Concession | \$4,306.95 | |
| Stale dated chq | \$50.00 | |
| ERHS Transfer | \$2,500.00 | |
| GIC Interest Earned | \$143.02 | |
| TOTAL INCOME | | \$19,855.12 |

| | | |
|----------------------|------------|--------------------|
| Expenses: | | |
| Awards | \$400.00 | |
| Hot Lunch Expenses | \$8,151.62 | |
| Tournament Expenses | \$1,496.05 | |
| Donation (Athletics) | \$2,500.00 | |
| Field Trip Expense | \$2,000.00 | |
| Float Expesne | \$200.00 | |
| Bank Charges | \$4.00 | |
| Postage Charges | \$12.97 | |
| ASCA Conference | \$450.00 | |
| TOTAL EXPENSES | | <u>\$15,214.64</u> |

PROFIT/(LOSS) \$4,640.48

Chair Person

Principal

Treasurer

Bollie Gault
B. Grand
Smiley

Date

Sept. 18/19

Date

Sept 18/19

Date

Sept 18/19